

ULLESTHORPE PARISH COUNCIL

Minutes of the Ordinary Meeting of Ullesthorpe Parish Council held virtually via Zoom on Monday 7th September 2020 at 7.30pm.

As the Chair was unable to partake in the meeting verbally it was agreed by all that Cllr Robertson Smith would chair the meeting.

Present Councillors: Hugh Robertson Smith, Geoff Turley, Simon Smith and Steve Smith.

In attendance: Katherine Clarke (Parish Clerk), District and County Councillor Rosita Page and one member of the public.

20-093 To receive apologies for absence

Apologies of absence received from Cllr Lesley Chamberlain and Cllr Stephanie Oswald.

20-094 To receive Declarations of Members' Interests on items on the agenda

Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial, they should withdraw from the room and not seek improperly to influence a decision about that matter.

- Cllr Robertson Smith declared an interest in agenda item 20-072.

20-095 To note any questions or comments from the public (15 minutes)

- Clare Robertson Smith thanked UPC for sponsoring the Scarecrow Competition. The competition was a success and the expenses amounted to £68.25. A press release has been sent to Lutterworth Mail.
- Clare Robertson Smith advised that she has been elected to Chair the Village Hall Committee and asked if anybody would be prepared to represent UPC on the Committee. Cllr Steve Smith volunteered to be the UPC representative. The next committee meeting will be held on Thursday 5th December 2020.
- Clare Robertson Smith advised that at the Village Hall Committee meeting the possibility of building a new village hall was discussed, it was proposed that a working party was set up to explore options, however only Clare volunteered to be on the working party, therefore, it is proposed that the committee leaflet drop the whole village and see if there is any support within the village and if there are any local bodies who would be willing to help.

At this point Clare Robertson Smith left the meeting.

20-096 To approve and sign the minutes of the meetings held on 6th July 2020 and 29th July 2020

Cllr Robertson Smith proposed signing the minutes of the meetings held on 6th July 2020 as accurate, Cllr Steve Smith seconded, all agreed. The minutes are to be signed electronically as per the temporary standing orders.

20-097 To review any actions arising from the meetings held on 6th July 2020 and 29th July 2020

Any matters arising are included later on the agenda.

20-098 Matters arising from District and County Councillor Rosita Page

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

20-099 Financial Matters**a) To note the Bank Reconciliation to 07.09.20**

The last bank statement received, dated 05.08.20, has been reconciled to the cash book. Copies of the reconciliation have been circulated to the Parish Council. The reconciled balance is £27,132.11.

b) Accounts for payment

- Cllr Turley proposed and Cllr Robertson Smith seconded payment of the following accounts, all agreed:

CHQ NO	PAYEE	DETAIL	AMOUNT
001347	K Clarke	Parish Clerk salary and expenses	£309.04
001348	C Robertson Smith	Data protection fee	£68.25

c. Other financial matters

No matters raised.

20-100 Planning Matters**a. Other planning matters**

The UK government have issued a white paper on planning reform. The Clerk will circulate the information she has collated regarding the paper and UPC will form a response in due course.

20-101 To receive an update on environmental matters, village maintenance and grass cutting

- Cllr Simon Smith has undertaken maintenance work at Green Gardens and the railway cutting.
- Cllr Simon Smith has spoken to Mike Taylor regarding the specification for the fence under the bridge at the railway cutting.
- Cllr Simon Smith has marked some trees in the railway cutting that need assessing as to whether they need removing.
- Cllr Simon Smith will prepare a plan for works that need to be implemented immediately to make the railway cutting safe. Cllr Turley will prepare a vision statement for the longer term.
- Cllr Simon Smith advised that a tree fell down on the railway cutting and landed on the driveway of 28 Fairway Meadows. The tree has been cleared and there is no damage to the property.
- Cllr Simon Smith advised that there is a problem with the choke on the mower and that one of the tyres may need replacing.

20-102 To receive an update regarding UPFA

- Cllr Turley has circulated a report following his meeting with UPFA to UPC.
- UPFA have agreed to lodge copies of their meeting minutes with UPC, Cllr Turley has also asked for copies of their insurance documents and governance statement.
- They have agreed to secure their store area. Some of the items in their store belong to the cricket and football clubs. UPFA will speak to the clubs regarding insurance cover.
- Cllr Robertson Smith has undertaken a cut of the playing field. The committee advised that they would be happy to undertake cuts if they can borrow the mower.
- A ROSPA inspection has been carried out and a lot of issues were raised. The committee are hoping to secure funding for replacement play equipment.
- Dog fouling is an ongoing issue at the playing field, the committee have asked for further details regarding the bye-law regarding dogs in public spaces.
- The committee have a fire risk assessment in place.

20-103 To receive an update on the Neighbourhood Plan

The consultant has been instructed to start planning the next consultation.

20-104 To discuss s106 contributions

Cllr Robertson Smith asked Cllr Page if s106 applications from village organisations have to receive any

input from UPC, Cllr Page advised that organisations can apply directly to Harborough District Council without any input or support from UPC.

20-105 To discuss burial provision

A statement received from the Clerk of the Burial Board has been circulated to UPC. The statement advises of the current position and intention of the Burial Board. Cllr Robertson Smith asked Cllr Page who the Burial Board report to. Cllr Page advised that the Burial Board provide a report and accounts to the Annual Meeting of UPC. Governance of the Burial Board is by the Parish Council's via their appointed representative. Cllr Turley suggested that the UPC request a copy of their constitution to post on the UPC website. UPC will defer the item until the October meeting where they will receive some input from Cllr Chamberlain, following this the Clerk for UPC will contact the Clerk for the Burial Board to ask for further information.

20-106 To discuss problem parking on Green Gardens

Complaints have been received from residents regarding parking on Green Gardens. Cllr Turley suggested that UPC costs out proposals for protecting the green area as part of the plan for the railway cutting. Cllr Page suggested that UPC responds to the residents to advise that UPC have discussed the matter, it is part of the long-term plan for the railway cutting to assess the situation. If they can monitor the situation and feedback to UPC we would be grateful.

20-107 A.O.B. - FOR NOTIFICATION ONLY

- It was noted that the hedge on Claybrooke Road still needs cutting.
- It was noted that the overgrowth on Orchard Walk still needs attending to.
- Cllr Chamberlain has advised Cllr Simon Smith that there are brambles overhanging the railway bridge.
- Cllr Chamberlain has advised Cllr Simon Smith that she is very concerned regarding the traffic calming measures that have been implemented on Ashby Road. It was noted that one of the traffic calming measures is next to a streetlight. The streetlight is set to go off overnight but Cllr Chamberlain's understanding is that it should remain on.
- Cllr Robertson Smith asked if a reply has been received to the joint letter sent by the Chair's of Ullesthorpe, Claybrooke Parva, Claybrooke Magna, Ashby Magna and Bitteswell Parish Councils to the Chief Constable regarding antisocial behaviour. Cllr Page advised that a response has been received which she will forward to UPC.
- A resident has asked Cllr Page why there are cones outside the white cottage on Main Street.

20-108 Clerk's Report and Correspondence

No matters raised.

20-109 Date of next meeting

The date of the next meeting of the Parish Council will be Monday 5th October 2020 at 7.45pm. It is planned that the meeting will be in a hybrid format, live at the village hall and remotely via Zoom.

The Chair closed the meeting at 9.33pm.

Signed:

Date: