

## ULLESTHORPE PARISH COUNCIL

### Minutes of the Ordinary Meeting of Ullesthorpe Parish Council held on Monday 2<sup>nd</sup> September 2019 at Ullesthorpe Memorial Hall at 7.45pm.

**Present Councillors:** Lesley Chamberlain, Hugh Robertson Smith, Geoff Turley, Stephanie Oswald and Simon Smith.

**In attendance:** Katherine Clarke (Parish Clerk) and six members of the public.

#### **19-102 To receive Declaration of Acceptance of Office from Stephanie Oswald**

A Declaration of Acceptance of Office was received from Stephanie Oswald and countersigned by the Clerk as Proper Officer of the Council.

#### **19-103 To receive apologies for absence**

Apologies for absence were received from Cllr Paul Longhorn and District and County Cllr Rosita Page.

#### **19-104 To receive Declarations of Members' Interests on items on the agenda**

*Members are asked to declare personal interests in any item on the agenda. Members are reminded that the Code of Conduct which took effect from 7 August 2012 provides that they should declare the existence and nature of their personal interest at the commencement of the relevant item (or as soon as the interest becomes apparent). If that interest is prejudicial they should withdraw from the room and not seek improperly to influence a decision about that matter.*

No declarations of interest received.

#### **19-105 Matters arising from the public**

- A parishioner asked what Ullesthorpe can do to improve the environment for conservation etc? Cllr Smith suggested that the matter is added to the agenda for the next meeting, Cllr Turley suggested that a general environmental rolling item is added to the agenda.
- A parishioner asked if the Fairway Meadows access will close once the railway cutting project is complete. The Parish Council advised that the access will remain open.
- A parishioner advised that the wooden fence adjacent to the railway cutting on Green Gardens has fallen down and is dangerous.
- A parishioner asked that in light of the railway cutting project the Parish Council revisit a request made in 2016 to extinguish the footpath that runs from Mill Road to the railway cutting. The parishioner made the following points:
  - Once the railway cutting project is complete is there any justification to retain a third access point?
  - The public footpath does not extend down the slope as it was extinguished.
  - Metal fencing was erected in the 1970's.
  - Footpath is extremely over grown.

It was resolved to raise the matter as an agenda item at the October meeting.

- A parishioner noted that the six houses in Green Gardens had not been consulted about the railway cutting project and was upset to find out that permission has been given to fell a number of trees to allow disabled access. Cllr Smith advised that the project is being managed by former parish councillor Phil Hague and expressed concern that the current parish councillors are not up to speed with the project. The Parish Council will undertake to get a better understanding of the project and examine the possibility of a wider meeting for the parish.
- A parishioner asked about the implications of the ongoing financial cost of maintaining the cutting.

- A parishioner at the former Crown Site raised the matter of a small strip of grass directly in front of his property. The Parish Council is unable to maintain it as they cannot access it with the mower. The parishioner would like to know who owns the land and who is responsible for it. At present the parishioner is maintaining it at their own expense. There is a problem with dog fouling on the grass and the parishioner would like to find a solution. The Parish Council will find out who is responsible for the land and what possible solutions there may be.
- A parishioner noted that there was a lack of maintenance around the village. Cllr Turley advised that a maintenance sub-committee has been formed and matters are being dealt with.
- Maggie Pankhurst who currently manages the village website advised that she wanted to talk about website provision. As website provision is on the agenda at 19-114 the Chair agreed to bring forward the item to this point in the meeting. The minutes of the discussion are noted under the agenda item.

#### **19-106 To approve and sign the minutes of the meeting held on 1<sup>st</sup> July 2019**

Cllr Robertson Smith proposed signing the minutes of the meeting held on 1<sup>st</sup> July 2019 as accurate, Cllr Turley seconded, all agreed.

#### **19-107 Matters arising from the minutes of the meeting held on 1<sup>st</sup> July 2019**

- Cllr Chamberlain advised that the Horseshoe Hunt had been a success despite the leaflets not being distributed by the school. The Parish Council will thank Helen Fountain for organising the hunt.

#### **19-108 Financial Matters**

##### **a) Bank Reconciliation to 02.09.19**

The last bank statement received, dated 05.08.19, has been reconciled to the cash book. Copies of the reconciliation have been circulated to the Parish Council. The reconciled balance is £31,867.48.

##### **b) Accounts for payment**

Cllr Chamberlain proposed and Cllr Oswald seconded payment of the following accounts, all agreed:

<b>CHQ NO</b>	<b>PAYEE</b>	<b>DETAIL</b>	<b>AMOUNT</b>
001287	M Siwecki	Grounds maintenance (Jul)	£619.88
001288	HDC	Uncontested election costs	£400.00
001289	Minuteman Press	Printing of Horseshoe Hunt leaflets	£25.00
001290	Euromec	Mower servicing	£650.69
001291	M Siwecki	Grounds maintenance (Aug)	£400.04
001292	LRALC	Councillor training	£40.00
001293	Bond Street Trophies	Garden competition trophies	£50.00
001294	L Palmer	Garden competition judge	£25.00
001295	K Clarke	Parish Clerk salary and expenses	£306.27
001296	H Robertson Smith	Mower fuel expenses	£83.61

#### **19-109 Planning applications**

##### **19/01076/FUL**

Replacement garage, remodelling of house and new design to front  
La Cabana, Frolesworth Road, Ullesthorpe

*Resolved: The Parish Council has no objections to the application.*

##### **19/01117/FUL**

Change of use from offices (B1) to residential dwelling (C3)  
Unit 2, Wrights Garage Ltd, Claybrooke Road, Ullesthorpe

*Resolved: The Parish Council has no objections to the application.*

- **19/1212/FUL**  
Change of use of land for siting of one day room, one mobile home and one touring caravan to provide 1 no Gypsy and Traveller pitch (retrospective)  
Mere Meadows, Mere Lane, Ullesthorpe  
*Resolved: The Parish Council objects to the application.*
- **19/01259/TCA**  
Works to tress  
White House, Main Street, Ullesthorpe  
*Resolved: The Parish Council has no objections to the application.*
- **19/01301/TCA**  
Works to trees (fell)  
Granary Works, Mill Road, Ullesthorpe  
*Resolved: The Parish Council has no objections to the application.*

#### **19-110 Update and discussion on grass cutting**

- It was noted that the grass cutting undertaken by Michael Siwecki has been completed to a good standard.
- The Clerk advised that Leicestershire County Council have invited the Parish Council to extend the contract to undertake the grass cutting on their behalf for a further three years. Cllr Turley proposed deferring a decision until the October meeting of the Parish Council to allow options to be explored, all agreed.

#### **19-111 Update and discussion on village maintenance**

- Cllr Turley provided an update on progress with the comprehensive list of issues that need addressing around the village, he will update the spreadsheet and distribute it to the Parish Council. Cllr Robertson Smith noted thanks to Cllr Turley for the work he has undertaken so far.
- Balfour Beatty have reinstated the temporary access road from Frolesworth Road to the Fairway Meadows developments. The hedge has not yet been reinstated, the Parish Council will find out if this will happen.

#### **19-112 Update and discussion on the railway cutting project**

The railway cutting project was discussed at length during agenda item 19-105.

#### **19-113 Update and discussion on Neighbourhood Plan**

Funding for the Neighbourhood Plan has now been secured. An initial meeting will be scheduled as soon as possible.

#### **19-114 Discussion regarding website provision**

Cllr Turley has prepared a proposal regarding website provision which has been circulated to the Parish Council. Cllr Turley would like to adopt a website provided by 2Commune Ltd that offer sites designed especially for Parish Councils and are endorsed by Leicestershire and Rutland Association of Local Councils. The use of such a platform would allow multi-user access and enable the Parish Council to comply with the requirements of the Transparency Code. The current site uses WordPress. Cllr Oswald advised that a platform designed site is going to have more functionality than a WordPress site. Maggie Pankhurst advised that she thought the existing website could be utilised and adapted to meet requirements, Maggie agreed to look at this with another parishioner present at the meeting. A decision on the matter will be deferred until the October meeting of the Parish Council.

#### **19-115 Discussion regarding 50mph speed limits**

Agenda item deferred until the next meeting of the Parish Council.

**19-116 Discussion regarding playing fields.**

Agenda item deferred until the next meeting of the Parish Council.

**19-117 Matters arising from the Councillors of Ullesthorpe Parish Council**

- Cllr Chamberlain noted that the footpath towards the allotments is overgrown with nettles.

**19-118 Matters arising from District and County Councillor Rosita Page**

Cllr Page has been in regular contact via phone and email throughout the month with the Councillors and the Clerk updating and advising on issues concerning UPC and assisting with any concerns UPC have raised.

**19-119 Clerk's Report and Correspondence**

- No items to report.

**19-120 Items for a future meeting**

- Updates on matters arising from agenda items above

**19-121 Date of next meeting**

The date of the next meeting is Monday 7<sup>th</sup> September 2019 at 7.45pm in Ullesthorpe Memorial Hall. Members of the public are welcome.

***The Chair closed the meeting at 10.27pm.***

**Signed as accurate by Cllr Chamberlain on 07.10.19.**