

# ULLESTHORPE

## *Parish Council*

Clerk: Mrs K Clarke, The Old Stables, Fir Tree Lane, Swinford, Lutterworth, LE17 6BH  
Tel: 01788 869 007 Email: clerk.ullesthorpepc@gmail.com

### AGENDA

All Councillors are hereby summoned to attend the **Annual Meeting of Ullesthorpe Parish Council** at **Ullesthorpe Memorial Hall** on Monday 20<sup>th</sup> May 2019. The meeting will follow the Annual Parish Meeting which commences at **7.45pm**. All members of the public and press are welcome to attend.

The business to be transacted at the meeting will be as follows:

- 19-043 Election of Chair
- 19-044 Election of Vice Chair
- 19-045 To receive Councillor's Declarations of Acceptance of Office
- 19-046 To receive apologies for absence
- 19-047 To receive Declarations of Members' Interests
- 19-048 To receive the Chairman's Report for the year ended 31.03.19
- 19-049 To appoint Parish Council representatives to the following Committees and Associations:  
*(Claybrooke Joint Burial Board / Village Hall Committee / Marc Smith Educational Charity / Baldwins Charity Trust / Ullesthorpe Playing Fields Association / Alderman Newton Educational Trust)*
- 19-050 To receive the Accounts & Financial Statement for year ended 31.03.19
- 19-051 To review the Standing Orders
- 19-052 To review the Financial Regulations
- 19-053 To review the Asset Register
- 19-054 Matters arising from the public
- 19-055 To approve and sign the minutes of the meeting held on 1<sup>st</sup> April 2019
- 19-056 Matters arising from the minutes of the meeting held on 1<sup>st</sup> April 2019
- 19-057 Financial Matters
  - a. Bank Reconciliation to 09.05.19
  - b. Accounts for Payment
  - c. To approve the authorised signatories on the bank mandate
- 19-058 Annual Governance & Accountability Return (AGAR) 2018/29
  - a. To approve the Annual Governance Statement 2018/19
  - b. To approve the Accounting Statements 2018/19
- 19-059 Planning applications
- 19-060 To discuss grass cutting and village maintenance
- 19-061 Update on the railway cutting
- 19-062 Neighbourhood Plan
- 19-063 Matters arising from Councillors of Ullesthorpe Parish Council
- 19-064 Matters arising from Councillor Rosita Page of Harborough District Council

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- 19-065 Clerk's Report & Correspondence
- 19-066 Items for a future meeting
- 19-067 Date of next meeting

*K Clarke*

**Katherine Clarke**  
**Parish Clerk**  
**15<sup>th</sup> May 2019**